

## Annex A

### Personal declaration (see declaration guide)

The personal declaration must be submitted to the Danish Gambling Authority (Spillemyndigheden) with relevant documentation attached. In processing the application, the Danish Gambling Authority may use relevant information from previous applications to the extent necessary for the administration of the case.

#### State the reason why you are filling in the declaration:

- |   |  |
|---|--|
| <input type="checkbox"/> individual (sole proprietorship)                         | <input type="checkbox"/> partner in a partnership                                    |
| <input type="checkbox"/> member of the Executive Board in the applicant's company | <input type="checkbox"/> member of the Board of Directors in the applicant's company |
| <input type="checkbox"/> representative appointed in Denmark                      | <input type="checkbox"/> anyone requested to do so by the Danish Gambling Authority  |
| <input type="checkbox"/> beneficial owner   |  |

**Applicant** Name – Enter the name of the applicant to which this declaration is linked.

#### Personal data 1. Name and address

**You must attach a criminal record or similar documents obtained from a public authority in your country of residence. The criminal record must not have been issued more than six months before the date of application.**

Job title in the applicant's company

First names \_\_\_\_\_ Surnames \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_ Town/city \_\_\_\_\_ Country \_\_\_\_\_

Have lived in the country since \_\_\_\_\_

Telephone number \_\_\_\_\_ Mobile number for Bluewhale communication \_\_\_\_\_ Email \_\_\_\_\_

#### 2. Identity data

Man  Woman

Nationality \_\_\_\_\_ Date of birth \_\_\_\_\_ CPR number \_\_\_\_\_

If you have dual citizenship, enter the countries here \_\_\_\_\_

Driving licence number\* \_\_\_\_\_ Issued on \_\_\_\_\_ Issued by authority and country \_\_\_\_\_

Passport number\* \_\_\_\_\_ Issued on \_\_\_\_\_ Issued by authority and country \_\_\_\_\_

\*Information about driving licence and passport is only to be filled in if you do not have a Danish civil registration (CPR) number. A copy of the passport used, showing the passport number, must be attached.

**Personal data** 3. Information about birthplace  
Continued

Town/city Country Nationality at birth

**4. Name change**

Have you been known under another name or had a name change?

No   Yes – fill in the item

Previous name From date To date

**5. Previous places of residence**

Have you lived in another country within the past ten years?

No   Yes – fill in the item

If you have lived in another country or countries in the past ten years (five years if the application concerns renewal of a licence), a criminal record obtained from a public authority in the country(ies) in question must be attached. Criminal records may have been issued for a time during the stay in the country in question. For your current country of residence, criminal records must, as a general rule, not have been issued more than six months before the date of application.

From date To date  
Address

Postcode Town/city Country

From date To date  
Address

Postcode Town/city Country

Please attach additional addresses as an appendix.

**Occupational experience with gambling** 6. Licences

Do you have, or have you previously had, a licence for provision of gambling products or services or approval for a gambling-related position in Denmark or in another country?

No   Yes – attach copy of licence(s)

**7. Occupational experience**

Have you previously worked with games in another gambling business than the applicant's company?

No   Yes – fill in the item

Licence holder's name

Issuing country Name of issuing authority, if applicable

Licence holder's name

Issuing country Name of issuing authority, if applicable

**Occupational  
experience  
with gambling**  
*Continued*

Licence holder's name

Issuing country

Name of issuing authority, if applicable

**8. Rejection**

Have you received a rejection from a public authority of an application for a licence to provide gambling products and services or of approval for a gambling-related position?

No        Yes – fill in the item

Please provide the details in this connection.

Attach copy of the rejection

**9. Revocations**

Has a licence or approval as mentioned in item 7 been revoked?

No        Yes – fill in the item

Please provide the details in this connection.

Attach copy of the revocation

**Information  
about criminal  
cases**

**10. Criminal offences**

Have you been convicted of a criminal offence or entered into an out-of-court settlement on a criminal offence in Denmark or abroad?   No        Yes – fill in the item

Please note that violations of special acts generally do not appear on criminal records. You must therefore also provide information about these.

Have you been charged or under investigation for a criminal offence by the police in Denmark or abroad?   No        Yes – fill in the item

Reason

Other information (for example reference number)

Reason

Other information (for example reference number)

Attach copy of judgements or out-of-court settlements

**Disqualifications etc.****11. Investigation by public authority**

Have you been the object of an investigation by another public authority in Denmark or abroad in connection with gambling-related licences ?

No        Yes – fill in the item

When did the investigation start

Investigating authority

Type of game

Any reference number or the like

Provide details about the circumstances surrounding the investigation

**12. Disqualification of rights**

Have you been disqualified of rights, placed under bankruptcy quarantine or been subject to a non-competition clause in connection with occupational or commercial activities?

No        Yes – fill in the item

State the disqualification period/period of bankruptcy quarantine/non-competition clause

From date

To date

Reason for disqualification

**Financial information****13. Reorganisation – bankruptcy – debt rescheduling – liquidation – compulsory dissolution**

Have a petition been filed for, or are you or a company to which you are affiliated are under, reorganisation, bankruptcy, debt rescheduling, liquidation or compulsory dissolution?

No        Yes – fill in the item

Date

Provide details of the circumstances

Has your spouse or partner filed a petition for reorganisation, bankruptcy or debt rescheduling?

No        Yes – fill in the item

Date

Provide details of the circumstances

**Financial  
information**  
*Continued*
**14. Debt**

A declaration from public authorities in the country/countries in which you have lived in the past five years must be attached. The declaration may have been issued for a time during your stay in this country. For your current country of residence, declarations must, as a general rule, not have been issued more than six months before the date of application.

Do you have outstanding debt to public authorities in Denmark and/or abroad?

No        Yes

What is the total outstanding debt to public authorities? \_\_\_\_\_

DKK

**Other  
information**
**15. Other information for use in the case processing**
**16. Declaration and signature**

In processing the application, the Danish Gambling Authority may use relevant information from prior applications to the extent necessary for the administration of the case.

**Declaration that I am not under guardianship**

I declare that I am not under guardianship or limited guardianship.

If the application includes the provision of gambling products and services in Greenland, I declare that I have not been legally incapacitated or placed under guardianship.

**Declaration that the information provided is correct and complete**

I declare that the information provided in this application is correct and complete. I understand that missing information or deliberate errors in the information may result in the application being rejected. If there is a change to any of the information provided, the Danish Gambling Authority must be notified immediately.

*Anyone who withholds information or provides incorrect or misleading information for use for the Danish Gambling Authority's issue of a licence or approval of a manager according to the Danish Gambling Act (Spilleloven), the Danish Act on Certain Games in Greenland (Lov for Grønland om visse spil) or the Danish Act on Gambling in Tournament Form (Lov om hasardspil i turneringsform) is punishable by fine or imprisonment under the provisions of the Danish Criminal Code (Straffeloven).*

Signature

Date

Name

CPR number

**Appendices****17. The following appendices must always be attached**

Criminal record or similar from the country/countries in which you have lived within the past ten years, only five years if the application concerns renewal of a licence. Criminal records and declarations may have been issued for a time during your stay in the country in question. For the current country of residence, criminal records and declarations must not have been issued more than six months before the date of application.

Attached   Not attached

Declaration about debt from public authorities in the country/countries in which you have lived in the past five years. Declarations may have been issued for a time during the stay in the country in question. For the current country of residence, criminal records and declarations must not have been issued more than six months before the date of application.

Attached   Not attached

List of employments for the past ten years, with job title, only five years if the application concerns renewal of a licence.

Attached   Not attached

**18. The following appendices must be attached if required by the circumstances**

Rejection of licence application

Attached   Not applicable

Revocation of licence

Attached   Not applicable

Judgement or out-of-court settlement

Attached   Not applicable

Other, please state:

Attached   Not applicable

The Danish Gambling Authority may require the submission of additional information.

## Guide

The personal declaration must be completed by

- individuals (sole proprietorship)
- partner in a partnership
- member of the Executive Board in the applicant's company
- member of the Board of Directors in the applicant's company
- representative appointed in Denmark
- beneficial owner
- anyone requested to do so by the Danish Gambling Authority.

The personal declaration must be submitted to the Danish Gambling Authority with relevant documentation attached.

### General requirements

In order to issue a licence, the Danish Gambling Authority must, among other aspects, investigate whether persons with a co-determining influence have been convicted of a criminal offence that creates an obvious risk of abuse of the access to provide gambling. Furthermore, it is investigated whether they have shown such behaviour that there is reason to assume that the day-to-day operations will not be managed in a fully sound manner, see section 29 of the Danish Gambling Act (Spilleloven).

### General requirements for submission of form to the Danish Gambling Authority

You must send the completed form using the Bluewhale system to ensure that the information is not intercepted or read by others.

You can send messages via Bluewhale by providing an email address and mobile phone number to an employee of the Danish Gambling Authority. The employee can then start the communication by sending you a Bluewhale message to which you can reply.

Read more about Bluewhale at the Danish Gambling Authority's website.

### Item 1 Name and address

You must enter your position, your name and address, phone number and any email.

You must also enter how long you have lived in Denmark.

You must attach a criminal record obtained from a public authority in your country of residence. The criminal record must not have been issued more than six months before the date of application.

### Item 2 Identity data

You must enter your gender, nationality, date of birth and possibly your civil registration number.

If you do not have a Danish civil registration number, you must enter your driving licence number or passport number, when it has been issued, by which authority and in which country.

If you do not have a valid passport, you can attach a copy of other photo ID such as a driving licence, health card or similar.

### Item 3 Information about birthplace

Based on a specific assessment, a copy of passports from all countries in with

dual citizenship will need to be submitted.

You must provide details about your place of birth, city/town, country and nationality at birth.

### Item 4 Name change

You must enter if you have been known under another name or if you have changed your name.

You must enter your previous name and when you changed your name.

### Item 5 Previous places of residence

You must enter if you have lived in another country than that stated in item 1 within the past ten years. You must also enter the periods. If you have lived in another country, you must attach a criminal record for each country of residence in the past ten years (five years if the application concerns renewal of a licence). The criminal record must not have been issued more than six months before the date of application.

### Item 6 Licences

If you have or have previously held a gambling licence or an approval for a gambling-related position in Denmark or another country, you must attach a copy of the licence.

If you have not held a licence yourself but have worked for a company that has held a licence, you can answer no, but you must instead answer yes in item 8. If, for example, you have been approved as a manager of a gaming hall, you must answer yes.

### Item 7 Occupational experience

If you have previously worked with gambling, please enter the name of the business and the issuing country. If you know the name of the issuing authority, this can also be entered.

### Item 8 Rejection

If you have received a rejection from a public authority of an application for a gambling licence or of an approval for a gambling-related position, you must enter details of the circumstances in this connection.

If you have received a rejection, you must attach a copy of the rejection. If you do not have the decision, you must provide information about the authority responsible.

### Item 9 Revocations

If you have had a licence or approval as mentioned in item 7 revoked, you must provide details of the circumstances in this connection.

You must attach a copy of the revocation. If you do not have the revocation, you must provide information about the authority responsible.

## Guide continued

### Item 10 Criminal offences

If you have been convicted of a criminal offence or if you have reached an out-of-court settlement for a criminal offence in Denmark or abroad, this must be entered. You must state the reason for the judgement or settlement and attach a copy of the decision.

If the material is very extensive, an adequate summary may be sufficient.

If you have been charged or are under investigation for a criminal offence by the police in Denmark or abroad, this must be entered. You must state the reason for the charge or investigation.

Please note that violations of special acts generally do not appear on criminal records. You must therefore also provide information about these.

### Item 11 Investigation by public authority

If you have been the object of an investigation by another public authority in Denmark or abroad in connection with a gambling licence, you must enter this.

You must state when the investigation started, the investigating authority, the type of game and any reference number.

You must also provide details of the circumstances surrounding the investigation.

### Item 12 Disqualification of rights

If you have been disqualified of rights in connection with occupational or commercial activities, you must enter the period of disqualification and the reason for the disqualification. If you have been placed under bankruptcy quarantine or been subject to a non-competition clause in connection with occupational or commercial activities, you must enter the period.

### Item 13 Reorganisation – bankruptcy – debt rescheduling – liquidation – compulsory dissolution

If a petition has been filed for, or if you or a company to which you are affiliated are under, reorganisation, bankruptcy, debt rescheduling, liquidation or compulsory dissolution in Denmark or abroad, you must enter the date for this and details of the circumstances.

If your spouse or cohabiting partner has filed for reorganisation, bankruptcy or debt rescheduling, you must also provide information about this as well as the date for this and details of the circumstances.

### Item 14 Debt

You must attach a declaration from public authorities in the countries in which you have lived in the past five years, regardless of whether you have debt. The declaration may have been issued for a time during your stay in this country. For the current country of residence, declarations must generally not have been issued more than six months before the date of application.

If you have outstanding debt to public authorities in Denmark and/or abroad, this must be entered. You must state the total amount of outstanding debt to public authorities.

If you cannot obtain such a declaration from public authorities, you must forward documentation of this.

A debt is not regarded as overdue if a payment plan has been entered into with the debt collection authority or full collateral has been provided for the debt.

### Item 15 Other information for use in the case processing

If there is other information that the Danish Gambling Authority would reasonably expect to be made aware of, you must enter it here.

### Item 16 Declaration and signature

The information will be checked by the Danish Gambling Authority in connection with the processing of the application.

By signing the document, the applicant declares that the information provided is correct and complete.

You can submit the form via borger.dk or e-boks using your MitID. Alternatively, you can sign it by hand and send it via the Danish Gambling Authority's contact form at spillemyndigheden.dk under 'Contact'.

### Item 17 Appendices that must be attached

The specified appendices must always be attached to the annex.

- Criminal record or similar documents from the country/countries in which you have lived within the past ten years, only five years if the application concerns renewal of a licence.
- Declaration of debt from public authorities in the country/countries in which you have lived in the past five years.
- List of employments for the past ten years with statement of job title, only five years if the application concerns renewal of a licence.

Criminal records and declarations may have been issued for a time during your stay in the country in question. For the current country of residence, records and declarations must not have been issued more than six months before the date of application.

### Item 18 Appendices that must be attached if the circumstances require this

The specified appendices must be attached to the declaration if applicable.

- Rejection of licence application
- Revocation of licence
- Judgement or out-of-court settlement
- Other

The Danish Gambling Authority may require the submission of additional information.

### Other

If you have any questions about the personal declaration (Annex A), you can contact the Danish Gambling Authority at mail@spillemyndigheden.dk. You can send an encrypted email to us via our website – Contact.

More detailed guidance is available at spillemyndigheden.dk.

## Processing of your personal data

The Danish Gambling Authority processes your personal data in connection with your application.

### The Danish Gambling Authority is the data controller – how to contact us?

The Danish Gambling Authority is the data controller for the processing of the personal data we receive from you. You can find the Danish Gambling Authority's contact details below.

#### Spillemyndigheden

Lerchesgade 35, 6  
5000 Odense C, Denmark  
CVR no.: 34730415  
Tel.: (+45) 72 38 79 13  
Email: gdpr@spillemyndigheden.dk

If you want more information about the Danish Gambling Authority's processing of personal data, you can read our Privacy Policy at [spillemyndigheden.dk/en/privacy-policy](https://spillemyndigheden.dk/en/privacy-policy)

### Contact details for the Data Protection Officer

If you have any questions about our data processing, you are always welcome to contact our Data Protection Officer at the Danish Tax Agency via the below contact details:

Skattestyrelsen  
Hannemanns Allé 25  
2300 Copenhagen S, Denmark  
Attn: Databeskyttelsesrådgiveren/Data Protection Officer  
Email: DPO@sktst.dk

### What are personal data?

Personal data are any type of information that can be directly or indirectly attributed to an identifiable natural person. This may, for example, be data such as name, address, civil registration (CPR) number and financial circumstances.

Personal data can also be information about businesses, for example in case of sole proprietorships or shareholders in a company.

Processing of personal data means any handling of personal data. Typical types of processing include: collection, registration, systematisation, storage, disclosure, correlation and erasure.

### What personal data does the Danish Gambling Authority process about you?

We process data about your name, your contact details, data about potential criminal offences, occupational matters and data about your financial circumstances.

### Where do the personal data come from?

The Danish Gambling Authority processes personal data that you have yourself submitted to the Danish Gambling Authority in connection with your application.

In addition, we process data about you that we have received from other private individuals, businesses and public authorities.

There is CCTV surveillance at the addresses of the Ministry of Taxation's departments.

### Purposes and lawfulness of our processing of personal data

The Danish Gambling Authority processes personal data about individuals and businesses submitted for the processing of an application for a licence to offer games of chance.

The Danish Gambling Authority processes personal data as part of the tasks for which we are responsible as a public authority. The processing of general personal data is based on Article 6(1)(e) of the General Data Protection Regulation.

If we process data about criminal offences, such data are processed as a necessary part of the performance of a task carried out in the public interest and the exercise of official authority vested in us, and the processing of the data is consequently based on section 8(1) and (2) para (3) of the Danish Data Protection Act (Databeskyttelsesloven).

### Recipients or categories of recipients

The Danish Gambling Authority often discloses personal data to our data processors and other public authorities as part of our general performance of tasks. It may follow from legislation that the Danish Gambling Authority has a disclosure obligation. For example, data are disclosed to the Danish Tax Agency (Skattestyrelsen), the police, the courts and other relevant authorities.

### Disclosure to recipients in third countries, including international organisations

The Danish Gambling Authority rarely discloses personal data to recipients outside the EU and EEA.

### Storage of personal data

We store personal data for as long as necessary to process your application. In this connection, we attach importance to the complexity of the application when determining how long the data will be stored.

### Automated decisions, including profiling

The Danish Gambling Authority does not use automated decisions, including profiling.

### Your rights

You have a number of rights when the Danish Gambling Authority processes personal data about you. You can read more about these rights below. If you wish to exercise your rights, please contact us.

#### *Right to notification*

You have the right to be notified when the Danish Gambling Authority collects and processes personal data about you. This includes a right to be notified of the purpose and lawfulness of the processing.

The Danish Gambling Authority may be exempt from its obligation to notify you in certain situations. This will apply, for example, if you are already familiar with the information, or your interest in receiving the information should be overridden by the consideration of private or public interests.

#### *Right of access*

As a general rule, you have a right of access concerning the Danish Gambling Authority's processing of your personal data. This means that you have the right to obtain confirmation that personal data about you are processed as well as various additional information.

## Processing of your personal data *continued*

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### *Right to rectification (correction)*

You have the right to rectification of any inaccurate data about you.

### *Right to erasure*

In special cases, you have the right to have data about you erased before the time at which it would normally be erased by us.

### *Right to restriction of processing*

In some cases, you have the right to have the processing of your personal data restricted. If you have a right to have our processing restricted, this means that, in future, we may only process the data – with the exception of storage – with your consent, or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest.

### *Right to object*

In certain cases, you have the right to object to our otherwise lawful processing of your personal data.

### *Right to transmit data (data portability)*

In certain cases, you have the right to receive your personal data in a structured, commonly used and machine-readable format and to transmit those data from one data controller to another without hindrance.

### *Storage and erasure*

The data that the Danish Gambling Authority collects and processes about you will be processed and stored in the Danish Gambling Authority's IT systems.

We erase your personal data when they no longer serve a valid purpose. The specific date of erasure depends on for how long the data must be stored to fulfil the purpose for which they were collected.

You can read more about your rights at the website of the Danish Data Protection Agency (Datatilsynet):

<https://datatilsynet.dk/english/privacy-policy>

### *Complaint to the Danish Data Protection Agency*

You have the right to file a complaint with the Danish Data Protection Agency if you are dissatisfied with the way in which the Danish Gambling Authority processes your personal data.

The Danish Data Protection Agency is the central independent authority that supervises compliance with the rules in privacy law. You can find the contact details of the Danish Data Protection Agency at [datatilsynet.dk/english/contact-us](https://datatilsynet.dk/english/contact-us).