

Guidance on form 8-01



Application form 8-01

1.1 Application

You must send your application to the Danish Gambling Authority, which is the licensing authority. This appears from Act no. 1303 on Gambling of 4 September 2020.

You must attach any relevant documentation. If the relevant documentation is missing or you do not send it on request, the processing of the application can be delayed.

1.2 Conditions

Persons who are 21 or over can be approved as managers of land-based casinos, gambling arcades with gaming machines and shops selling lottery and/or betting products if they are not:

1. subject to guardianship or co-guardianship
2. convicted of a crime which means that there is a risk that they will abuse the access to working with gambling.

The manager must not have displayed such behaviour that there is reason to assume that the gambling premises will not be operated in a responsible manner.

Persons who are 18 or over can be approved as employees at a land-based casino if they are not:

1. subject to guardianship or co-guardianship
2. convicted of a crime which means that there is a risk that they will misuse the access to working with gambling.

Employees must not have displayed such behaviour that there is reason to assume that the employees will not perform their duties in a responsible manner.

1.3 Item 1: Manager

You must state the name and address of the gambling premises, of which you will be the manager.

You can only be the manager of one gambling premises, but the same gambling premises can have both gaming machines and sell lottery and/or betting products. The approval as a manager is linked to the gambling premises that you state in your application.

1.4 Item 2: Employees

You may state the name and address of the casino where you are to be employed if you are approved.

An approval is typically valid for five years. If you have a valid application, you do not need to apply for a new approval if your employment changes to another casino.

1.5 Item 3: Name and address

You must state your name, address, telephone number and your email address if you have one.

1.6 Item 4: Proof of identity

You must state your civil registration number.

If you do not have a Danish civil registration number, you must state your passport number, the date of issuance, the issuing authority and country. You must attach to your application a copy of your passport.

1.7 Item 5: Previous employment

You must state whether you have previously been employed as a manager of gambling premises or have been employed at a casino. You must state the address of the gambling premises, your position, and the duration of your employment.

If you have been employed at several gambling premises or casinos, you must attach an appendix including the information.

1.8 Item 6: Rejection of approval

You must state if you have previously received a rejection of an approval as manager of gambling premises or employment at a casino in Denmark or abroad. You must state the reason for the rejection and if the decision was made by a foreign authority, you must state the name of the authority and country. You must also state a case number or other details to identify the case.

1.9 Item 7: Revocation or annulment of approval

You must state if you have previously been approved as a manager of gambling premises or employed at a casino and the approval was later revoked or annulled in Denmark or abroad. You must state the reason for the revocation or annulment of the approval. If the decision is made by a foreign authority, you must state the name of the authority and country. You must also state a case number or other details to identify the case.

1.10 Item 8: Criminal offences

You must state whether you have been charged with or convicted of a crime in Denmark or abroad.

You must attach to the application your personal certificate of criminal record, which you can order on politi.dk – “certificate of criminal record”.

You must state whether you have lived abroad in the last five years. If you have lived abroad, you must attach a certificate of criminal record or a corresponding certificate from the country/countries you have lived in for the last five years. If the certificate of criminal record is not in English, the certificate must be translated into Danish or English.

If you have been charged with a crime by the police abroad, you must state the reason, the police authority, and the country. You must also state a case number or other details to identify the case.

1.11 Item 9: Guardianship

You must state whether you are subject to guardianship under section 5 of the Act on Guardianship or subject to co-guardianship under section 7 of the Act on Guardianship.

1.12 Item 10: Statement and signature

With your signature, you consent to allowing that the Danish Gambling Authority can collect and disclose your data and you declare that the stated data is correct and complete. When the application is processed, the Danish Gambling Authority will check the data stated.

The Danish Gambling Authority may require that you submit additional information. You can submit the form via the public self-service solutions borger.dk or e-Boks using your digital ID: NemID or MitID. Alternatively, you can sign it by hand and submit it via the Danish Gambling Authority's contact form on Spillemyndigheden.dk under "Contact".

1.13 Other

If you have any question about the application, please contact the Danish Gambling Authority on mail@spillemyndigheden.dk. You can send an encrypted email to us via our website under "Contact".